

**ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD
REGULAR MEETING
MAY 6, 2002**

MEMBERS PRESENT: William Bartlett, MD, Russell Delap, Heidi Gutschow, Bradley Sherman, John Sybeldon

STAFF PRESENT: Deanna Zychowski, Bureau Director; William Black, Legal Counsel; Karen Rude-Evans, Program Assistant

GUEST: Ron Hermes, WPTA

CALL TO ORDER

Chair Bradley Sherman called the meeting to order at 9:06 a.m.

APPROVAL OF AGENDA

Amendment: -Discussion of unlicensed practitioners

MOTION: William Bartlett moved, seconded by John Sybeldon, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 16, 2001

MOTION: John Sybeldon moved, seconded by Russell Delap, to approve the Minutes of October 16, 2001 as written. Motion carried unanimously.

ELECTION OF OFFICERS

MOTION: William Bartlett moved, seconded by John Sybeldon, to re-elect all the current officers. Motion carried unanimously.

Bradley Sherman is Chair, William Bartlett is Vice Chair and Russell Delap is Secretary.

APPOINTMENT OF SCREENING COMMITTEE MEMBERS

Chair Bradley Sherman appointed William Bartlett, John Sybeldon and Kathleen O'Connell to the Screening Committee. Heidi Gutschow will fill in for Kathleen O'Connell today.

SECRETARY OSCAR HERRERA

Secretary Herrera and Division Administrators Lori Huntoon and Barry Wanner were not available to meet with the Board.

PRACTICE QUESTIONS RELATING TO PROTOCOLS

The Board discussed several practice questions relating to protocols and directed legal counsel's replies.

MOTION: Heidi Gutschow moved, seconded by John Sybeldon, to authorize legal counsel to draft a scope statement to clarify the definitions of referring physician and consulting physician in AT 4.02. Motion carried unanimously.

RECESS TO CLOSED SESSION

The Board did not recess to closed session, as there was no business to conduct.

DISCUSSION OF UNLICENSED PRACTICE

Deanna Zychowski informed the Board that the Department usually withdraws applications that have been pending for six months without any response from the applicant. There are athletic trainers who have applied but have not responded to requests for additional information, however they are actively practicing in Wisconsin.

The Board directed the Department to send a "thirty-day" letter to pending applicants who have failed to respond in a timely manner. This letter will inform these applicants that all pending documents must be received within thirty (30) days or they must cease and desist their practice and use of the title "Athletic Trainer."

ADJOURNMENT

MOTION: William Bartlett moved, seconded by Heidi Gutschow, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:22 a.m.

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